



NOTICE & CONSENT

Re: Third-Party Transaction Coordinator Service

NOTICE TO CLIENT/CUSTOMER

In order to facilitate the smoothest possible real estate transaction for you, your real estate broker may wish to utilize the services of a third-party transaction coordinator to assist with the various administrative tasks, file management, and document processing that are an inherent part of virtually every real estate transaction. Your consent is required in order for your broker to utilize such third-party services in your real estate transaction(s). Any fee owing will be paid for by your broker and will not be your responsibility.

A third-party transaction coordinator would assist your broker with the performance of certain administrative and clerical tasks so as to allow your broker to remain focused on providing you the highest quality real estate brokerage services they can offer. The scope of the transaction coordinator’s services would be determined according to their agreement or arrangement with your broker, and ultimately your broker will still maintain responsibility for the orderly administration of your real estate transaction. A third party-transaction coordinator will never convey or sell your personal information, nor utilize it to solicit your future business.

CONSENT

By signing below, I agree that my broker may utilize a third-party transaction coordinator service as described above. I understand and agree that my transaction documentation may be provided to the third-party transaction coordinator as per my broker’s discretion, and I hereby consent to the same.

- I agree that the third-party transaction coordinator may contact me directly as needed.
- I would prefer not to be contacted by the third-party transaction coordinator except as may be necessary or needed under the circumstances.

x _____

DATE

Print
Name: _____

x _____

DATE

Print
Name: _____